

# **WELCOME TO PUAMANA**

Revised December 28, 2016

Thank you for taking the time to register your vehicle and allowing us to visit with you. Puamana is a small community and we welcome you to share our facilities. Please bear in mind that Puamana is not a resort and there are many full time residents here who value their privacy. We ask that you respect the grounds and facilities as though they were your own. The following is a summary of various rules that we are all expected to live by. The complete Puamana Official Rules are available on our public website at [www.puamana.us](http://www.puamana.us), or you can view the full document at this office upon request.

## **Stop Signs/Speed Limit**

**Motor vehicle speed is monitored by RADAR. Obey the 10 mph speed limit. Fines in the amount of \$50 will be levied for speeding and failing to stop at stop signs.** The rules of the public roads are enforced at Puamana. Please stop at all stop signs and adhere to the speed limit, which is 10 mph. We have many pedestrians at Puamana, including small children who may not be paying attention to vehicular traffic.

## **Bicycles/Pedestrian Gate**

**Bicycles and skateboards are not to be ridden on the sidewalks.** Bicycles and skateboards may only be ridden on the roads at Puamana. When using the path to the pedestrian gate at the north end of the property, bicycles must be walked. This rule is in place to ensure that no injury comes to owners/guests whose front door opens onto the path. Adults are also required to insure that their children ride bicycles, skateboards, etc. responsibly on Puamana roads.

## **Noise**

**Excessive noise is not permitted.** No occupant shall make or permit to be made by family or guests, any excessive noise in any living unit, building, or on Puamana property, which might annoy or interfere with the quiet enjoyment of neighbors. This includes noise from social gatherings, pets, TV, radio, stereos, musical instruments and motor vehicles. **Quiet hours are between 10:00 p.m. to 8:00 a.m. daily.**

## **Clubhouse**

**The Clubhouse, courtyard and surrounding lanai are no smoking zones.** The Clubhouse is a historic structure dating back to the 1920s. There is a small lending library for guests, and the lanai is a popular spot for sunsets and informal gatherings. The lanai areas of the Clubhouse may be used on a non-exclusive basis as more fully described in the Puamana Clubhouse Complex Regulations.

## **Gazebo**

**The Gazebo is not available on an exclusive basis.** Located ocean front to the south of the Clubhouse, the Gazebo is for quiet enjoyment of Puamana owners and guests. It is not available for exclusive use or non-exclusive use parties, and may not be used in such a way that other owners or guests are prevented or discouraged from the quiet enjoyment thereof. The gazebo is intended for activities such as reading, enjoying a meal, playing card games or visiting with friends.

## **Common Property**

Puamana's large open spaces invite recreational use. Anyone using these grounds must take into consideration the right of quiet enjoyment of any adjacent living units. Please use the grassy area in front of the Clubhouse for any team sport or organized activity involving large groups of people. Please do not hit golf balls within Puamana or into the ocean. Please remove all furniture and personal belongings from common property after use. Leaving private property on common property overnight will result in confiscation. Drones are prohibited from being flown in Puamana.

## **Pools and Tennis Courts**

**There are no lifeguards at any Puamana pool.** For safety reasons, children under 12 years of age may not use any pool unless supervised by a responsible adult over 18 years of age. Use of the pools or any facility in Puamana is at your own risk. The Ocean Pool is a quiet pool; use of cell phones and music devices without headphones is not permitted. Smoking is prohibited in the pool areas. A pool elevator for physically disabled persons is available for use at the Dolphin Pool. To use the pool elevator, please make a request in advance at the Puamana office. There is a sign-up list for use of the tennis courts at the Clubhouse office. Early morning hours can be crowded so please check the list prior to planning your tennis game.

### **Outdoor Cooking**

**All outdoor cooking is restricted to covered fireproof containers.** These fireproof cooking containers must be placed away from the living unit so that smoke, heat, flames, or location are not a fire hazard to the structure or cause for complaint from persons in other living units. We recommend the use of chimneys or “matchlight” style briquettes for safety reasons. Cold charcoal ash must be placed in a trash bag and properly disposed of in a trash bin.

### **Beach Access**

**Please use only designated access points when entering the beach area.** The “naupaka” shrubbery helps maintain the shoreline and prevents erosion. Cutting through or otherwise damaging these plants creates a hazard for the surrounding grounds and buildings. Your cooperation is greatly appreciated.

### **Parking**

**A maximum of two parking permits may be issued to any one living unit.** The first vehicle shall be parked in a carport assigned to that unit. If that space is already occupied, you will be restricted to only one car on the property, which must be parked in an unassigned parking space in the vicinity of the unit. Do not park your vehicle in a carport that is assigned to another living unit. We may fine or tow any vehicle that is not registered or is illegally parked.

### **Occupancy**

Your rental agent has provided us with the maximum permitted occupancy of your unit. If we believe that you are exceeding this maximum, we will notify your agent and request that the over-occupancy be immediately resolved. The Maui Police Department may be called if there is a suspicion of illegal activity or behavior.

### **Pets**

Many Puamana units do not allow pets. However, if your unit does allow pets, Official Rules regarding pets must be followed. In particular, pets must be registered at the Office (photograph required) and all dogs outside of living units, regardless of size or temperament, must be on a controlled leash at all times per Maui County Code.

### **Gate Entry**

Please use the gate code that has been provided to enter the property. If you do not have a code, please follow the instructions at the entry gate keypad. Tail-gating entry by a second vehicle through the main gate is not permitted and is a safety violation. The providing of gate codes to non-residents is not permitted and is also a safety violation.

### **Fines**

**Violation of any of the Official Rules will result in the levy of fines.** First violations may result in a polite warning, although for serious Rule violations that pose a risk to health or safety, no warning is required before imposition of a fine. For violating the 10 mph speed limit or failing to stop at a stop sign a \$50 fine will be issued. Pet violations, e.g., violation of the controlled leash requirement, are considered safety violations, and a fine of up to \$500 can be immediately imposed on the first and any subsequent violations. A fine of \$250 will be imposed for trampling the naupaka shrubbery instead of using authorized beach access paths. The fine for noise violations is \$250 after initial warning. After the first warning for parking violations, the second parking violation will result in towing and additional fines. Fines for violations of other Rules, such as noise violations, start at \$100 and may increase to as much as \$2,000 per month for repeat or continuing violations.

**SECURITY:** In the event of an emergency (police, fire, ambulance) dial 911. For non-emergency issues call the Puamana Office or our Security hotline at the phone number below. For your security, be sure to keep the doors and windows locked when you are away and at night. If available, make use of any auxiliary locks on your sliding glass doors and any motion detector security lighting on your lanai. Also keep your car and any bicycles locked. According to our experience, thefts are often linked to unlocked living unit doors, car doors or bicycles. **ALL EMERGENCIES – CALL 911**

**PUAMANA OFFICE:** Office window hours are 8:30 a.m.-5:00 p.m., Monday through Friday. Closed weekends and holidays.

Puamana Office:	661-3423
Puamana Fax:	667-0398
Puamana Security Hotline:	667-5383

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